



Code of Conduct

Alert Bay School's Code of Conduct is a "living" document. We will commit to reviewing it regularly. We will update it as necessary and as we learn and grow together.

To ensure the comfort of and safety of school community and to create a viable learning environment, we need an awareness of behaviours that will be accepted when we are together and when we represent our school in the community.

The British Columbia Safe and Orderly Schools document outlines features of the school Code of Conduct.

Our Code of Conduct is broken into 3 pieces:

- Respect for Self
- Respect for Others
- Respect for Property/Environment

Within each section are examples of what expected behaviours are and are not.

Respect for Self

Behaviours that fit with how we want our school to be. If people in our school are respecting themselves...	
Expected behaviour looks like	Unexpected behaviour looks like
<ul style="list-style-type: none"> • well rested • well fed • goal setting • exercising 	<ul style="list-style-type: none"> • too tired to learn • too hungry to learn • too angry to learn • eating non-nutritious food • not exercising often • harmful substance use
Expected behaviour sounds like	Unexpected behaviour sounds like
<ul style="list-style-type: none"> • positive self-talk "I am getting better at that!" "My strengths are..." 	<ul style="list-style-type: none"> • negative self-talk "I can't do that." "I'm not good at that." Etc.
Expected behaviour feels like	Unexpected behaviour feels like
<ul style="list-style-type: none"> • comfort/relaxed • happy • confident • safe 	<ul style="list-style-type: none"> • fear • anxiety • loneliness • desperation • depression

Respect for Others

Behaviours that fit with how we want our school to be. When people are respecting others...	
Expected behaviour looks Like	Unexpected behaviour looks like
<ul style="list-style-type: none"> • Inviting and including others • Smiling • Waving • "reading others' feelings and reacting accordingly • being safe so others don't get hurt (e.g. walking in the halls, careful risk-taking on the playground) • Accepting the rights of others; race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, gender identity or expression and age. • working together - cooperation • respecting personal space 	<ul style="list-style-type: none"> • discriminating against, making fun of, or criticizing others for their race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, gender identity or expression and age • Bullying and cyber bullying • Intimidating others • threatening others with words, gestures or physical actions • excluding others from games and activities • manipulating/planning to leave others out or to make fun of them • deliberately provoking someone to encourage reaction • actions that could result in others being hurt physically or emotionally • violent behaviour toward others • disrupting the learning environment interrupting others' learning • stealing things from others
Expected behaviour sounds Like	Unexpected behaviour sounds like
<ul style="list-style-type: none"> • Laughing • kind words • school appropriate language • Offering to help others • Giving compliments • Greeting each other with kind words • disagreeing using kind words 	<ul style="list-style-type: none"> • nagging • teasing • swearing • negative comments • telling rumours or re-telling rumours • hurtful words
Expected behaviour feels Like	Unexpected behaviour feels like
<ul style="list-style-type: none"> • comfort/relaxed • happy • confident • safe • others support you 	<ul style="list-style-type: none"> • fear • anxiety • loneliness • desperation • depression

Respect for Property and Environment

Behaviours that fit with how we want our school to be. When people are showing respect for property and the environment...	
Expected behaviour looks like	Unexpected behaviour looks like
<ul style="list-style-type: none"> • taking care of their own supplies (e.g. put them away carefully in an organized way, hanging up coats etc.) • taking care of resources (e.g. computers, books, classroom supplies, etc.) • demonstrating understanding that the materials and supplies people have cost money and sometimes have emotional value as well • picking up litter inside and outside of the school even if it isn't yours 	<ul style="list-style-type: none"> • leaving supplies on the floor or lying around • treating supplies and resources carelessly • throwing litter on the floor or on the school grounds • stealing • grabbing things from others • breaking others' things • vandalism (drawing, writing, scraping, etc. on school property, property of others, or property of self)
Expected behaviour sounds like	Unexpected behaviour sounds like
<ul style="list-style-type: none"> • saying respectful words about the things they have "I like my new coat. It was a gift and I know it cost my parents a lot of money I have to take care of it." • appreciative words "We are lucky to have so many fun activities in our classroom!") • Asking to borrow someone's things e.g. "Could I borrow some of your felt pens?" 	<ul style="list-style-type: none"> • taking things for granted "I don't care if my coat gets ripped, then I'll get a new one anyway." • being unappreciative "I wish we had better stuff in our classroom." • using manipulation to get someone's things "You'd better give me your felt pens or I won't invite you over this weekend." • Making fun of someone for their property "Your coat is ugly, I can't believe you picked that one out."
Expected behaviour feels like	Unexpected behaviour feels like
<ul style="list-style-type: none"> • organized • positive culture • appreciation for what we have • cooperation • caring 	<ul style="list-style-type: none"> • unorganized • unappreciative • uncaring • destructive • hurtful • harmful • damaging

Drug and Alcohol Policy

Alcohol, cigarettes, e-cigarettes, marijuana and other smoking paraphernalia, as well as illegal drugs, are not permitted on the school property at any time. Possession or use of such items is a serious offence and will be dealt with as such. All students who are traveling on sports or field trips and their parents/guardians are required to take note of the following school policy:

Any student guilty of consuming an alcoholic beverage or of using illegal drugs, an/or any student collaborating in the consumption or use of such, while involved in any school-sponsored activity will receive a suspension from school and suspension from further participation in extra-curricular activities in accordance with the School Board Policy.

Consequences

While all students are expected to follow the above guidelines, it is understood that some students may have a more difficult time in doing so due to their maturity level or special needs that make it difficult for them to understand and/or remember rules. Additionally, some students may have challenges that make it difficult for them to control their behaviour. For these reasons, consequences for not following school rules may look different in different situations. Wherever possible, consequences for any student not meeting expectations for acceptable behaviour will be designed to be restorative and/or educational in nature. The purpose of consequences is to prevent the situation from occurring again.

School Reporting of Unacceptable Behaviour

Parents of students whose actions have seriously breached the code of conduct will be called, and if this behaviour has threatened or injured other students, parents of those students will be contacted as well. School staff have an obligation to report serious breaches of the code of conduct to the Superintendent, and in some cases, to the RCMP. In extreme cases, it may be necessary to contact all Alert Bay Elementary parents to reassure them that staff members are aware of an issue and are taking steps to address it.

BC Human Rights Code

The BC Human Rights Code applies to all businesses, agencies and services regulated by the province, including Alert Bay Elementary School. It prohibits discrimination on the basis of an individual's or a group's race, colour, ancestry, place of origin, religion, marital or family status, physical or mental disability, sex, sexual orientation or age.

In addition, it prohibits the publication, issue or display of statements, signs, and symbols that indicate discrimination against an individual or group on the basis of the factors noted above. This includes graffiti, student publications, blogs, websites, and any other methods of student communication.